# Remote education provision: information for parents

This information is intended to provide clarity and transparency to pupils and parents or carers about what to expect from remote education if local restrictions require entire cohorts (or bubbles) to remain at home.

For details of what to expect where individual pupils are self-isolating, please see the final section of this page.

## The remote curriculum: what is taught to pupils at home

A pupil’s first day or two of being educated remotely might look different from our standard approach, while we take all necessary actions to prepare for a longer period of remote teaching.

### What should my child expect from immediate remote education in the first day or two of pupils being sent home?

*In the event of school closure and pending further communication from school, students at home should log onto the Ivanhoe Remote Learning Portal and follow their normal timetable for that day. Work will be available that is appropriate for all pupils to access.*

*At this point additional online support may not yet be in place, as we will be reviewing our systems as well as preparing provision for any pupils who are remaining in school such as children of critical workers. Please await a communication from school via MyEd for details of eligibility for a school place and how to request one if necessary.*

*Your child should check their school emails regularly for any support and instructions from teachers.*

*An email will be sent to pupils and an accompanying MyEd for parents as soon as possible to explain any changes to the timetable to support a more extensive online learning program.*

### Following the first few days of remote education, will my child be taught broadly the same curriculum as they would if they were in school?

*We teach the same curriculum remotely as we do in school wherever possible and appropriate. However, we may need to make some adaptations for some subjects.*

*For example, we try to minimise the need for printing worksheets and workbooks in the activities that pupils are doing at home by incorporating this information into narrated PowerPoints or downloadable resources.*

*Subjects with a practical or safety related element, for example PE, Science, Music, Performing Arts, Art, and Design may also have been adapted to make them more accessible for pupils learning in their homes.*

## Remote teaching and study time each day

### How long can I expect work set by the school to take my child each day?

We expect that remote education (including remote teaching and independent work) will take pupils broadly the following number of hours each day:

|  |  |
| --- | --- |
| Secondary school-aged pupils not working towards formal qualifications this year | *We aim to provide 5 hours per day of learning for pupils at home, following a similar curriculum time allocation as they would have in school each week.**This will be the same time allocation as those in school, although they may not be at the same time depending on staffing and timetabling.*  |

## Accessing remote education

### How will my child access any online remote education you are providing?

*The majority of the online education will be access through Moodle (for access to work) and Microsoft Teams (for online events).*

*Work will be uploaded at regular intervals to the Remote Learning Portal so students will be able to access this centrally. Invitations to live Teams events will be sent directly to pupils through their school email address.*

*Some subjects will request pupils access other specialist packages such as MyMaths, or Linguascope – details of these will be given to pupils through their teacher as required.*

### If my child does not have digital or online access at home, how will you support them to access remote education?

We recognise that some pupils may not have suitable online access at home. We take the following approaches to support those pupils to access remote education:

*In the event of a lack of appropriate technology with which to access remote learning, we can issue laptops, tablets, and other devices such as dongles to access the internet. All parents who indicated a lack of technology/online access in our recent survey should have been contacted to offer support. If you feel you would benefit from this, please contact your child’s form tutor who will send it on for consideration.*

*Due to support staff workload being diverted to providing testing facilities and other support, we are unable to provide printed materials for pupils at home. If you require additional technical support or a device, please contact your child’s form tutor.*

*If you believe your child is eligible for a place in school, please contact us on the following email address:* ***keyworkers@ivanhoe.co.uk***

### How will my child be taught remotely?

*Our remote provision is structured as a blend**of live content, live check-ins, pre-recorded lessons and directed activities.  This provision model is in line with current research about the effectiveness of remote provision from the Department for Education, OfSted, and the Education Endowment Foundation (EEF).*

*Remote content will not necessarily be with your child’s usual in-school teacher depending on their other duties in school with keyworker children.*

*Remote provision has been developed by subjects to follow their planned curriculum as closely as possible, given the circumstances, and may use any or all of the following approaches as decided by the Subject Leader:*

* *live teaching (online lessons) over Microsoft Teams*
* *Live teacher support events (Q&A, Drop In sessions) over Microsoft Teams*
* *recorded teaching accessed through Moodle*
* *downloadable workbooks or worksheets produced by teachers*
* *Reading books that pupils have at home*
* *commercially available websites supporting the teaching of specific subjects or areas, including video clips or sequences*
* *long-term project work and/or internet research activities*

*These activities align with those that are being taught in-school to keyworker children.  Your child will receive invites through their emails for live content so it is important that they log on at the start of each day and at the beginning of each hourly session.*

*Your child will receive feedback at least once a week – either through knowledge quiz results, hand-in folders on Moodle or work submitted to staff via email. Additionally, students will receive some feedback through self-assessment activities already integrated into pre-recorded lessons by staff.*

## Engagement and feedback

### What are your expectations for my child’s engagement and the support that we as parents and carers should provide at home?

* Our expectations for pupils’ engagement with remote education
	+ *Students should log on to Moodle in line with the timetable they have been issued and go onto the online learning portal to select the subject they have that lesson. Each subject area has loaded an ordered series of pre-recorded video lessons and activities to complete alongside any live content.*
	+ *Children should check emails regularly as teachers will communicate with them through this medium. Your child will receive invites through their emails for live content so it is important that they log on at the start of each day and at the beginning of each hourly session.*
	+ *When pupils attend online events, they should attend promptly and follow the same expectations of behaviour that would apply in school, following the Ivanhoe Way at all times.*
* Our expectations of parental support, for example, setting routines to support your child’s education.
	+ *Please provide your child with an appropriate place to work and a device upon which to access their learning. We understand that circumstanced can be difficult, so please do not hesitate to contact your child’s form tutor for support.*
	+ *An assembly will be sent out every Monday for your child to watch, and live virtual form tutor sessions will take place every Tuesday and Friday. Please ensure your child logs onto these to maintain contact with their tutor.*
	+ *Encourage your child to maintain a routine similar to a school day – getting up in the morning, eating a healthy breakfast, and taking regular breaks as scheduled in their timetable.*
	+ *Encourage your child to read and get some physical exercise away from a screen regularly.*
	+ *Use the help pages on our school website if you feel that your child is struggling with their mental wellbeing, or contact their form tutor, Head of Progress, or Care and Guidance for additional support.*
	+ *Please contact your child’s form tutor if they are unable to engage with the remote learning portal for other reasons, for example through illness.*

### How will you check whether my child is engaging with their work and how will I be informed if there are concerns?

* How, and how often, we will check pupils’ engagement with remote education
	+ *Pupil engagement with the Remote Learning Portal will be monitored daily. Therefore it is important that they log in each day following the instructions sent to them.*
	+ *At the twice-weekly tutor sessions, a register will be taken to check attendance.*
	+ *At any live event where attendance is compulsory, a register will be taken.*
	+ *Departments may use hand in folders for pupils to submit their work for feedback, which will be monitored for those who have not provided work.*
* What action we will take where engagement is a concern, including how we will inform parents and carers
	+ *In the first instance, we will contact the pupil via their school email address to offer support.*
	+ *If no reply is received, we will contact parents through phone, email or MyEd to discuss the issues arising.*

### How will you assess my child’s work and progress?

Feedback can take many forms and may not always mean extensive written comments for individual children. For example, whole-class feedback or quizzes marked automatically via digital platforms are also valid and effective methods, amongst many others. Our approach to feeding back on pupil work is as follows:

* The methods we will use to assess and feed back on pupils’ work
	+ *Your child will receive feedback through knowledge quiz results, hand-in folders on Moodle or work submitted to staff via email. Additionally, students will receive some feedback through self-assessment activities already integrated into pre-recorded lessons by staff, and through live events used to correct common misconceptions or revisit prior learning.*
* how often pupils will receive feedback on their work
	+ *For most subjects, feedback will be received at least once a week. For subjects which have fewer lessons per week (such as Computing or Life Skills) feedback will be given in a proportional manner to the work set.*

## Additional support for pupils with particular needs

### How will you work with me to help my child who needs additional support from adults at home to access remote education?

We recognise that some pupils, for example some pupils with special educational needs and disabilities (SEND), may not be able to access remote education without support from adults at home. We acknowledge the difficulties this may place on families, and we will work with parents and carers to support those pupils in the following ways:

* How we work with families to deliver remote education for pupils with SEND
	+ *Some pupils who fall into vulnerable categories as defined by the DfE may be invited to join in school provision. As is usual in school, other pupils with SEND will follow the same remote learning program as other children in the first instance.*
	+ *A SEND teacher will maintain contact with families of SEND pupils to check remote access, engagement and welfare on a regular basis.*
	+ *Literacy and numeracy interventions will take place remotely over Teams for identified pupils.*
	+ *Fast Track pupils will be given access to Literacy Planet and tasks uploaded regularly specific to their needs.*
	+ *Links to accessible technologies such as screen tinting software will be sent through our parent newsletter.*
	+ *The SENDCo and Deputy SENDCo can be contacted for support during office working hours each day.*

## Remote education for self-isolating pupils

Where individual pupils need to self-isolate but the majority of their peer group remains in school, how remote education is provided will likely differ from the approach for whole groups. This is due to the challenges of teaching pupils both at home and in school.

### If my child is not in school because they are self-isolating, how will their remote education differ from the approaches described above?

*If your child has been asked to self-isolate or remain at home for any reason, they will need to log on to the Ivanhoe Remote Learning Portal through Moodle and click through to the desired subject.  There will be some work entitled ‘Self Isolation Work’ for them to be getting on with in the first instance.*

*If they complete this work faster than expected they can make use of the Ivanhoe Reading Portal or Oak Academy work while they wait to be contacted by their teachers.*

*They should also continue to check their school emails regularly, and they will receive an email from their subject teachers as the earliest possible opportunity with further details including:*

* *Which work to complete while they are off and how to access this.*
* *What needs to be handed in, and how this should be done.*

*They should aim to follow their normal in-school timetable as closely as possible. If they are unsure, please reply to the teacher who has set the work.*

*While school is closed to the majority of pupils, students self-isolating should access remote learning work as usual (if they are well enough to do so)*