

Action Plan:

# Local Asbestos Management Plan Ivanhoe School



# Introduction

Asbestos is a naturally occurring fibrous material, which was used extensively as a building material in the UK from the 1950s through to the mid-1980s. It was used for a variety of purposes and was ideal for fireproofing and insulation. There are three main types that was used in Great Britain: crocidolite (blue), amosite (brown) and chrysotile (white) asbestos.

Asbestos was often mixed with other materials and therefore it can be difficult to identify asbestos containing materials (ACM). It can be found in many products used in buildings including ceiling tiles, pipe insulation, boilers, and sprayed coatings.

Asbestos can cause four serious diseases: mesothelioma, asbestos-related lung cancer, asbestosis, and diffuse pleural thickening. These diseases are generally caused by "long term" exposure to asbestos with it taking between 15 – 40 years for the effects to show.

The following document outlines Ivanhoe School approach to managing asbestos containing materials within the school building(s).

The school complies with the HSE's approved code of practice *'The management of asbestos in non-domestic premises'* (L127 and is committed to preventing exposure to asbestos fibres to all persons that enter onto its premises.

## Statement of Document Purpose

The document that follows contains the procedures for the management of asbestos containing materials undertaken by Ivanhoe School in order to comply with its legal responsibilities brought about by the Control of Asbestos Regulations 2012 and to prevent the accidental release of asbestos within the school. It must be adhered to by all employees, contractors and persons charged with the responsibility for the management of asbestos.

Signed: Jen Steere (Headteacher)    Date: 18<sup>th</sup> June 2026

Signed: Mary Webster (Chair of Governors)    Date: 18<sup>th</sup> June 2026

## Roles and Responsibilities

Role	Responsibilities
Employer (MAT, Academy Board of Trustees)	<ul style="list-style-type: none"> <li>• Set out clear guidance on what is expected to ensure asbestos is adequately managed.</li> <li>• Ensure staff have access to relevant training to enable them to fulfil their duties in relation to asbestos.</li> <li>• Provide advice/support following any asbestos related incident.</li> </ul>
Headteacher	<ul style="list-style-type: none"> <li>• Ensure adequate systems are in place to effectively manage asbestos on a day-to-day basis and communicate information to staff and other relevant persons.</li> <li>• Arranging an asbestos survey of all buildings under the school's control.</li> <li>• Completing a risk assessment and preparing asbestos management plan for the premises.</li> </ul>
Governing Body	<ul style="list-style-type: none"> <li>• Support the Headteacher in ensuring that there are adequate systems in place to manage asbestos on site and that relevant reviews of known asbestos containing materials (ACM'S) are undertaken by undertaken monitoring of arrangements.</li> </ul>
School Business Manager	<ul style="list-style-type: none"> <li>• Support the Headteacher by documenting a local asbestos management plan and coordinating an annual review of the document.</li> <li>• Arranging for additional surveys to be considered/organised prior to works that penetrate the fabric of the building or have the potential to disturb asbestos containing materials.</li> <li>• Liaise with Contractors and Site Team to ensure all works undertaken are completed in a controlled and safe manner.</li> <li>• Assisting with the induction of contractors on locations of ACMs as part of any building works being undertaken and monitoring their activities.</li> </ul>
Premises officer	<ul style="list-style-type: none"> <li>• Support the Headteacher in undertaking and recording a visual annual inspection of all ACM's.</li> <li>• Assisting with the induction of contractors on locations of ACMs as part of any building works being undertaken and monitoring their activities.</li> <li>• Reporting any concerns to Headteacher immediately.</li> </ul>
All Staff	<ul style="list-style-type: none"> <li>• Report any concerns relating to known/presumed ACMs to the Headteacher immediately.</li> </ul>
Contractors	<ul style="list-style-type: none"> <li>• Required to identify any works that they may be undertaking whereby the fabric of the building will be penetrated or asbestos containing materials may be disturbed.</li> <li>• Ensure that they have familiarised themselves which the location of any asbestos containing materials within the area(s) that they are working.</li> <li>• Required to inform the Headteacher immediately if they are concerned or identify accidental damage to any known or presumed ACM.</li> </ul>

# Communication of Information

Role	Information to be communicated	Responsibility for communication
New staff member	<ul style="list-style-type: none"> <li>• Receive an induction that will include information relating to the whereabouts of known or presumed asbestos within the school.</li> <li>• Have the content of the asbestos management plan explained to them.</li> <li>• This will be signed by staff to confirm understanding and their responsibilities and recorded for reference.</li> </ul>	<ul style="list-style-type: none"> <li>• Headteacher/School Business Manager</li> </ul>
All Staff	<ul style="list-style-type: none"> <li>• Receive annual update/briefing on the whereabouts of asbestos and individual responsibilities.</li> </ul>	<ul style="list-style-type: none"> <li>• Headteacher/School Business Manager</li> </ul>
General visitors	<ul style="list-style-type: none"> <li>• Will only be advised on the whereabouts of asbestos if it is reasonably foreseeable that their visit or activities would result in them coming into contact with known or presumed ACM's.</li> </ul>	<ul style="list-style-type: none"> <li>• School Business Manager</li> </ul>
Contractors	<ul style="list-style-type: none"> <li>• Receive an induction, relevant and proportionate to the works, to include the whereabouts of any known or presumed ACM's.</li> <li>• For works whereby direct access to known or presumed ACM's will take place contractors must be given detailed information relating to the areas in which they will be working and a permit to work issued (see Appendix 3)</li> <li>• Access to asbestos management plan, completed surveys any asbestos removal information.</li> </ul>	<ul style="list-style-type: none"> <li>• Site Team/School Business Manager</li> </ul>

# Asbestos Management Plan

The Control of Asbestos Regulations 2012 outlines a duty for those with responsibility to manage non-domestic premises and for protecting others who work in such premises, or use the building in other ways, from the risks to ill health that exposure to asbestos causes.

A suitable and sufficient management survey will be undertaken to establish if asbestos containing materials are present on the premises. If a contractor is appointed to undertake the survey, they should be assessed to ensure they can demonstrate they have received adequate training, they have an adequate quality management system and are carrying out any survey in accordance with HSG 264 Surveying, sampling, and assessment of asbestos-containing materials. Only asbestos surveyors, contractors and analysts that are UKAS ISO 17020 certified and are respective members of the Asbestos Removal Contractors Association, (ARCA) (Asbestos Removal Contractors only) and Asbestos Testing and Consulting Association (ATAC) will be employed. The Management Survey shall be reviewed every 5 years, or after any significant changes to the building.

The management survey and any refurbishment surveys completed will be kept on site at all times and will be accessible to all staff, contractors, and visitors. A register of all known and identified asbestos containing materials will be maintained and available (see Appendix 1) All contractors are required to sign on attendance at site; to demonstrate they have read and understand the contents of the asbestos report and confirm the work they have undertaking will not interfere with asbestos in the building.

The condition of asbestos containing material will be assessed and recorded (see appendix 2) annually by the Premises Officer to determine the condition of the asbestos. The Premises Officer receive suitable and sufficient information, instruction and training before this task is undertaken, and at periodic intervals, to ensure competency. ACM discovered to be in poor condition must reported to the Headteacher, and either be repaired or removed by a competent contractor.

All types of asbestos will be treated the same, there is no 'lower risk' type of asbestos. Material suspected of containing asbestos will be presumed to contain asbestos unless there is strong evidence it does not.

Where surveys have identified that wall/ceiling panels or similar surfaces within the school contain, or are suspected of being ACMs, staff must no longer use areas for display purposes.

Staff must not lift or move any suspended ceiling tiles or knowingly interfere with any identified ACMs.

An asbestos management file including survey reports, annual inspections and all other relevant information will be held in the Reception Office, readily available to staff. Anyone visiting the school to carry out repairs/maintenance will be given relevant asbestos information before undertaking any work, and they must sign to state they have understood the risks relating to asbestos within the building. This will be provided by the School Business Manager.

Where the plan indicates that there are known or suspected ACMs which either form part of the planned works or have the potential to be damaged due to the proximity of the working area, no work will take place until an appropriate method statement of work is produced, and further surveys are obtained as required and a permit to work issued.

# Emergency Procedures

All staff, contractors and other relevant persons must inform the Headteacher immediately of any concerns/damage to any known or presumed ACMs.

The Headteacher will make an informed decision on whether an area needs to be immediately vacated and sealed based on severity of concern/damage (i.e., panel damaged with debris visible rather than a small scratch to a surface).

The Headteacher will contact YMD boon to obtain initial advice on any necessary actions.

The Headteacher will liaise with the contractor and agree on the course of action necessary and to undertake an investigation as required.

The Headteacher will act upon the advice obtained from the contractor to ensure that risks to staff, pupils and other persons that may be affected are adequately controlled.

If remedial action is required the Governing Body, MAT and Headteacher make available the necessary funds and appoint an appropriately experienced Project Manager to manage any necessary project in line with the HSE guidance.

Following any suspected or known release of asbestos fibres, air monitoring will be required.

Releases of asbestos must be reported in line with the requirements of the Reporting of Injuries, Diseases and Dangerous Occurrences Regulations 2013.

## Planned or Emergency Works

The Headteacher will inform all staff, pupils, visitors, and contractors of any works that may affect any known or presumed asbestos containing materials or where the presence of asbestos cannot be verified.

The Control of Asbestos Regulations 2012 requires some non-licensed work to be notified to the relevant enforcing authority, the duty holder must ensure medical examinations are carried out and maintain registers of work. The School/ Academy should consult the further web page regarding non-licensed work and how to comply with the requirements.

<http://www.hse.gov.uk/asbestos/licensing/notifiable-non-licensed-work.htm>

Prior to any planned or emergency works being undertaken, the school will consult the asbestos management plan and asbestos surveys to determine whether there are any confirmed or presumed asbestos containing materials present.

For any works where the fabrication of the building will be penetrated or disturbed where the presence of asbestos cannot be verified, the school will arrange through an external person with relevant knowledge and competence for a further refurbishment and demolition survey to be undertaken.

In the exceptional circumstances where it can be confirmed/verified that there are no asbestos containing materials present i.e., either by a previous survey whereby analysis has been undertaken or based on competent knowledge of materials i.e., solid brickwork with no render/plaster or solid wood where penetration will not go beyond the known material the work can progress.

If in any doubt the school will arrange through an external person with relevant knowledge and competence for a further refurbishment and demolition survey to be undertaken.

Where works are proceeding on, or in an area where there are known asbestos containing materials, no works will start until a competent person has determined whether the asbestos containing materials need to be removed.

Most asbestos removal work must be undertaken by a licensed contractor; any decision on whether work is licensable is based on the risk. If the school does not consider they are competent in making this assessment and will consult YMD Boon for advice.

If the removal of ACMs is required, the school will request YMD Boon to make the relevant arrangements to appoint a UKAS accredited and/or licensed contractor and to ensure that the relevant health and safety arrangements are undertaken on the school's behalf.

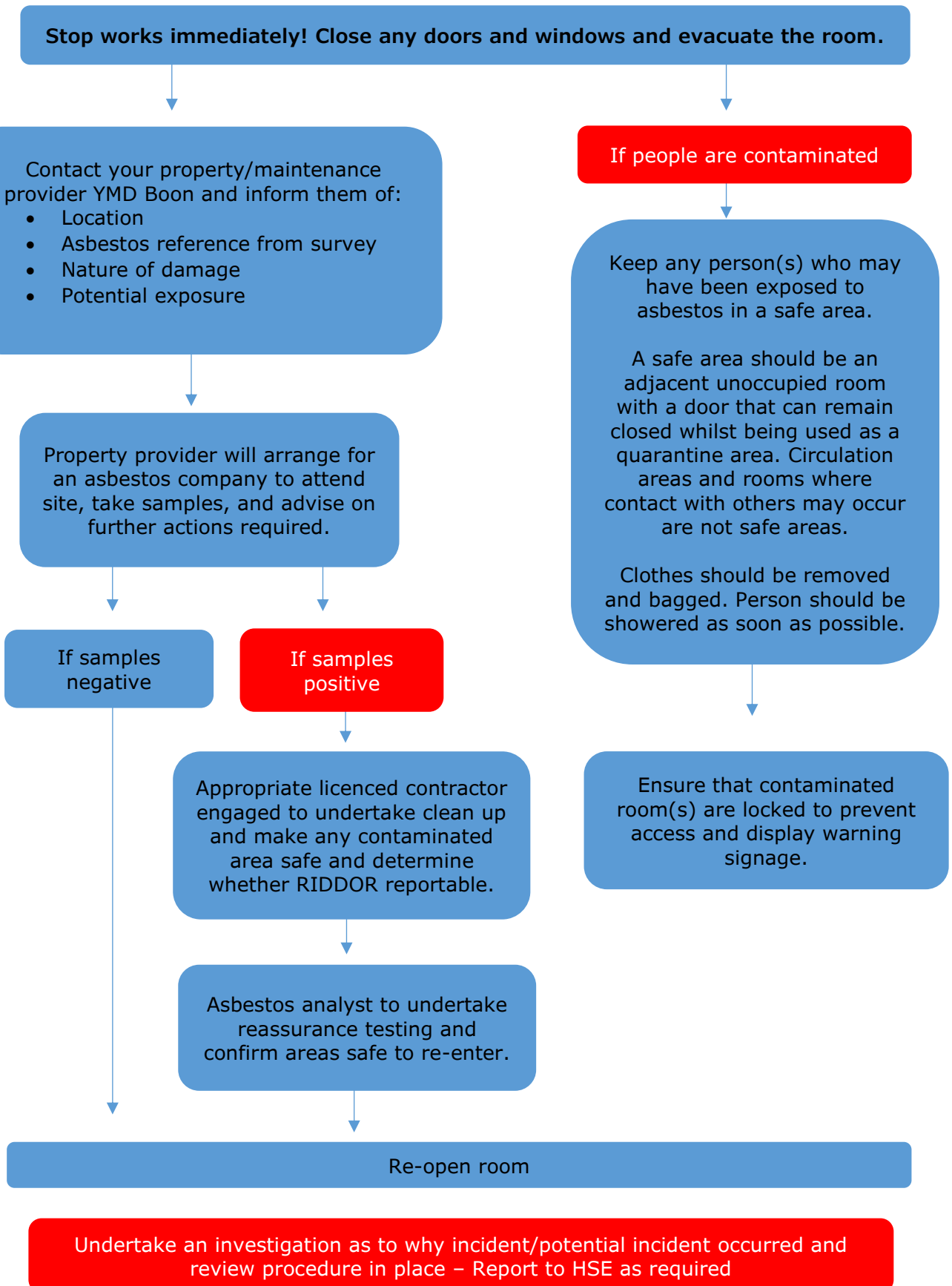
Relevant method statements and risk assessments on how the work will be undertaken must be provided prior to the work commencing. The school will ask YMD Boon to review these documents on their behalf to ensure suitable and sufficient.

In the event of asbestos being removed from the site, a copy of the consignment note will be kept at the school. Consignment notes will be kept with the asbestos management plan and surveys. Following removal of asbestos containing materials the school in conjunction with YMD Boon, will arrange for clearance testing of the area to be undertaken prior to reoccupying.

The school in conjunction with YMD Boon will ensure that relevant documents and certificates relating to the removal of ACMs are obtained and kept on site.

# Asbestos Disturbance Contingency Procedure

This procedure should be followed following any suspected asbestos disturbance.



# Appendix 1

Ivanhoe School Register of all identified asbestos containing (ACMs)

**To be read in conjunction with Survey reference:**

**Report No: J100121**

Building	Floor	Location (room)	Description and position	Risk Priority	Recommendations
Block A	Z-Sub Level 1	B0003 Boiler Housing-Lower Basement	Insulation residues , To the walls/ceilings & beams	Middle term	No action required
Block A	Z-Sub Level 1	B0004 Boiler Housing	Insulation residues , To the walls	Middle term	No action required
Block A	Gnd Floor	AGF183 Exam Store	Insulation lining , To old safe	Middle term	No action required

Building	Floor	Location (room)	Description and position	Risk Priority	Recommendations
Block A	Gnd Floor	001 Void Space	Paper lined fibreboard debris, To the floor	Longer term	Restrict access
Block A	Gnd Floor	AGF002 Larder	Insulating board panels & framework , To the ceiling	Longer term	No action required
Block A	Gnd Floor	AGF021 Store	Grey tiles with adhesive , To the floor	Longer term	No action required
Block A	Gnd Floor	AGF021 Store	Red tiles with adhesive , To the floor	Longer term	No action required
Block A	Gnd Floor	AGF023 Classroom	Skirting board, To the wall	Longer term	No action required
Block A	Gnd Floor	AGF027 Classroom	Black tiles with adhesive, Below carpet to the floor	Longer term	No action required
Block A	Gnd Floor	AGF027 Classroom	Skirting board, To the wall	Longer term	No action required
Block A	Gnd Floor	AGF030 Conference Room	Adhesive residue , Below carpet to the floor	Longer term	No action required
Block A	Gnd Floor	AGF031 Office	Adhesive residue , Below carpet to the floor	Longer term	No action required
Block A	Gnd Floor	AGF032 Office	Adhesive residue , Below carpet to the floor	Longer term	No action required
Block A	Gnd Floor	AGF033 Kitchenette	Adhesive residue , Below vinyl to the floor	Longer term	No action required
Block A	Gnd	AGF038	Adhesive residue ,	Longer term	No action required

Building	Floor	Location (room)	Description and position	Risk Priority	Recommendations
Block A	Gnd Floor	AGF069 Music 2	Paper lining debris, Below wood floors within void	Longer term	Restrict access
Block A	Gnd Floor	AGF070 Boiler Room	Black tiles with adhesive, To the floor	Longer term	No action required
Block A	Gnd Floor	AGF074 Lobby	Adhesive residue , Below carpet to the floor	Longer term	No action required
Block A	Gnd Floor	AGF076 Corridor	Beige tiles with adhesive , To the floor	Longer term	No action required
Block A	Gnd Floor	AGF087 Electrical Cupboard	Flash suppressors , Within electrical units	Longer term	No action required
Block A	Gnd Floor	AGF089 Circulation	Grey tiles with adhesive , Floor	Longer term	No action required
Block A	Gnd Floor	AGF094 Woodwork	Flash suppressors, Within electric box	Longer term	No action required
Block A	Gnd Floor	AGF101 Store	Grey tiles with adhesive , To the floor	Longer term	No action required
Block A	Gnd Floor	AGF109 Corridor	Adhesive residue , Below vinyl/modern screed to the floor	Longer term	No action required
Block A	Gnd Floor	AGF119 Lobby	Flash suppressors , Within electric box	Longer term	No action required
Block A	Gnd Floor	AGF126 Circulation	Adhesive residue , Below carpet/modern screed to the floor	Longer term	No action required
Block A	Gnd Floor	AGF134 Store	Black tiles with adhesive , Below carpet to the floor	Longer term	No action required

Building	Floor	Location (room)	Description and position	Risk Priority	Recommendations
Block A	Gnd Floor	AGF136 Store	Black tiles with adhesive , Below carpet to the floor	Longer term	No action required
Block A	Gnd Floor	AGF146 Recording Studio	Adhesive residue , Below carpet to the floor	Longer term	No action required
Block A	Gnd Floor	AGF169 Electric Cupboard	Grey tiles with adhesive, Below carpet to the floor	Longer term	No action required
Block A	Gnd Floor	AGF174 Recording Studio Office	Adhesive residue , Below carpet to the floor	Longer term	No action required
Block A	Gnd Floor	AGF181 Classroom	Flash suppressors , Within electrical box	Longer term	No action required
Block A	Gnd Floor	AGF193 Lobby	Adhesive residue , Below carpet to the floor	Longer term	No action required
Block A	Gnd Floor	AGF200 Reception	Stair nosings , To step out to flat roof	Longer term	No action required
Block A	Gnd Floor	AGF202 Lift Mech Services	Beige tiles with adhesive , Below carpet to the floor	Longer term	No action required
Block A	1st Floor	AF1001 Humanities	Skirting board, To the wall	Longer term	No action required
Block A	1st Floor	AF1004 Humanities	Adhesive residue , Below carpet to the floor	Longer term	No action required
Block A	1st Floor	AF1004 Humanities	Skirting board , To the wall	Longer term	No action required
Block A	1st Floor	AF1007 Humanities	Adhesive residue , Below carpet to the floor	Longer term	No action required

Building	Floor	Location (room)	Description and position	Risk Priority	Recommendations
Block A	1st Floor	AF1007 Humanities	Skirting board , To the wall	Longer term	No action required
Block A	1st Floor	AF1009 Humanities	Brown tiles, Below carpet to the floor	Longer term	No action required
Block A	1st Floor	AF1010 Humanities	Brown tiles with adhesive , Below carpet to the floor	Longer term	No action required
Block A	1st Floor	AF1010 Humanities	Skirting board , To the wall	Longer term	No action required
Block A	1st Floor	AF1015 Humanities	Adhesive residue , Below carpet to the floor	Longer term	No action required
Block A	1st Floor	AF1016 Corridor	Adhesive residue , Below carpet to the floor	Longer term	No action required
Block A	1st Floor	AF1017 MFL	Adhesive residue , Below carpet to the floor	Longer term	No action required
Block A	1st Floor	AF1017 MFL	Brown tile residue with adhesive , Below skirting boards to floor at edges of room	Longer term	No action required
Block A	1st Floor	AF1017 MFL	Skirting board, To the wall behind door	Longer term	No action required
Block A	1st Floor	AF1018 Humanities	Beige tiles with adhesive, Below carpet to the floor	Longer term	No action required
Block A	1st Floor	AF1022 English	Beige tiles with adhesive , Below carpet to the floor	Longer term	No action required
Block A	1st Floor	AF1026 MFL	Black tiles with adhesive, Below carpet to the floor	Longer term	No action required

Building	Floor	Location (room)	Description and position	Risk Priority	Recommendations
Block A	1st Floor	AF1027 English 5	Black tiles with adhesive, Below carpet to the floor	Longer term	No action required
Block A	1st Floor	AF1027 English 5	Skirting board, To the wall	Longer term	No action required
Block A	1st Floor	AF1028 Ladies WC	Brown tiles with adhesive , Below vinyl to the floor	Longer term	No action required
Block A	1st Floor	AF1029 Staff Room	Beige tiles with adhesive , Below carpet to the floor	Longer term	No action required
Block A	1st Floor	AF1029 Staff Room	Adhesive residue , Below vinyl to the floor	Longer term	No action required
Block A	1st Floor	AF1033 Work Area	Beige tiles with adhesive , Below carpet to the floor	Longer term	No action required
Block A	1st Floor	AF1033 Work Area	Adhesive residue , Below vinyl to the floor	Longer term	No action required
Block A	1st Floor	AF1034 Circulation	Grey tiles with adhesive , To the floor	Longer term	No action required
Block A	1st Floor	AF1035 Store	Black tiles with adhesive , To the floor	Longer term	No action required
Block A	1st Floor	AF1036 Store	Black tiles with adhesive , To the floor	Longer term	No action required
Block A	1st Floor	AF1037 Maths 19	Black tiles with adhesive , Below carpet to the floor	Longer term	No action required
Block A	1st Floor	AF1038 Office/Small Work Group	Adhesive residue , Below carpet to the floor	Longer term	No action required

Building	Floor	Location (room)	Description and position	Risk Priority	Recommendations
Block A	1st Floor	AF1044 Corridor	Brown tiles with adhesive, Below carpet to the floor	Longer term	No action required
Block A	1st Floor	AF1052 Corridor	Adhesive residue , Below carpet to the floor	Longer term	No action required
Block A	1st Floor	AF1053 Corridor	Adhesive residue , Below carpet to the floor	Longer term	No action required
Block A	1st Floor	AF1053 Corridor	Beige tiles with adhesive, To the floor	Longer term	No action required
Block A	1st Floor	AF1053 Corridor	Grey tiles with adhesive , To the floor	Longer term	No action required
Block A	2nd Floor	AF2003 Store	Panels , To walls & doors within lift control panel	Longer term	No action required
Block A	2nd Floor	AF2003 Store	Arc panels, Within lift control panel	Longer term	No action required
Block A	2nd Floor	AF2003 Store	Resin backing plates, Within lift control panel	Longer term	No action required
Block A	2nd Floor	AF2003 Store	Flash suppressors, Within electrical units below lift control panel	Longer term	No action required
Block A	2nd Floor	AF2003 Store	Light blue tiles with adhesive , To the floor	Longer term	No action required
Block A	2nd Floor	AF2003 Store	Light grey tiles with adhesive , To the floor	Longer term	No action required
Block A	2nd Floor	AF2005 Store	Light blue tiles with adhesive , To the floor	Longer term	No action required

Building	Floor	Location (room)	Description and position	Risk Priority	Recommendations
Block A	2nd Floor	AF2005 Store	Light grey tiles with adhesive , To the floor	Longer term	No action required
Block A	2nd Floor	AF2008 Store	Gaskets, To water heater	Longer term	No action required
Block A	2nd Floor	AF2008 Store	Blue tiles with adhesive , To the floor	Longer term	No action required
Block A	2nd Floor	AF2009 Lobby	Brown tiles with adhesive , To the floor	Longer term	No action required
Block A	2nd Floor	AF2009 Lobby	Skirting board , To the wall	Longer term	No action required
Block A	2nd Floor	AF2012 MFL	Beige tiles with adhesive , Below carpet to the floor	Longer term	No action required
Block A	2nd Floor	AF2012 MFL	Skirting board, To the wall	Longer term	No action required
Block A	2nd Floor	AF2014 Store/Office	Adhesive residue , Below carpet to the floor	Longer term	No action required
Block A	2nd Floor	AF2015 English	Brown tiles with adhesive , Below carpet to the floor	Longer term	No action required
Block A	2nd Floor	AF2015 English	Skirting board, To the wall	Longer term	No action required
Block A	2nd Floor	AF2018 Admin Office	Black tiles with adhesive , Below carpet to the floor	Longer term	No action required
Block A	2nd Floor	AF2018 Admin Office	Skirting board , To the wall	Longer term	No action required

Building	Floor	Location (room)	Description and position	Risk Priority	Recommendations
Block A	2nd Floor	AF2019 Store (Dumb Waiter)	Brake shoes, To lift mechanism	Longer term	No action required
Block A	2nd Floor	AF2019 Store (Dumb Waiter)	Flash suppressors , Within electrical box	Longer term	No action required
Block A	2nd Floor	AF2020 Stairs/Landing	Black tiles with adhesive , To the floor	Longer term	No action required
Block A	2nd Floor	AF2020 Stairs/Landing	Skirting board , To the wall	Longer term	No action required
Block A	2nd Floor	AF2024 Stairs/Landing	Beige tiles with adhesive , To the floor	Longer term	No action required
Block A	2nd Floor	AF2024 Stairs/Landing	Skirting board , To the wall	Longer term	No action required
Block C	External	001 External	Damp proof course , To underside of building	Longer term	No action required
Block C	Gnd Floor	CGF002 Lobby	Adhesive residue , Below carpet to the floor	Longer term	No action required
Block E	External	001 External	Damp proof course , To underside of building	Longer term	No action required
Block E	Gnd Floor	EGF001 Office/Store	Grey tile residue with adhesive , To edges of room below skirting & doorframe	Longer term	No action required
Block E	Gnd Floor	EGF001 Office/Store	Adhesive residue , Below carpet/modern screed to the floor	Longer term	No action required
Block E	Gnd Floor	EGF003 Store	Grey tiles with adhesive , Below carpet to the floor	Longer term	No action required

Building	Floor	Location (room)	Description and position	Risk Priority	Recommendations
Block E	Gnd Floor	EGF004 Police Office	Adhesive residue , Below carpet/modern screed to the floor	Longer term	No action required
Block F	External	001 External	Soffits , To roofline	Longer term	No action required
Block F	External	001 External	Rainwater sleeve, Into ground	Longer term	No action required
Block F	Gnd Floor	FGF001 Entrance/Corridor	Brown tiles with adhesive , Below vinyl & modern screed to the floor	Longer term	No action required
Block F	Gnd Floor	FGF002 Flexible Learning Centre	Brown tiles with adhesive, Below carpet/vinyl & modern screed to the floor	Longer term	No action required
Block F	Gnd Floor	FGF002 Flexible Learning Centre	Infill panels , Above suspended ceiling above windows	Longer term	No action required
Block F	Gnd Floor	FGF003 Office	Brown tiles with adhesive, Below carpet/vinyl & modern screed to the floor	Longer term	No action required
Block F	Gnd Floor	FGF004 Lecture Room	Brown tiles with adhesive, Below carpet/vinyl & modern screed to the floor	Longer term	No action required
Block F	Gnd Floor	FGF004 Lecture Room	Infill panels , Above suspended ceiling above windows	Longer term	No action required
Block F	Gnd Floor	FGF006 Cleaners Cupboard	Black tiles with adhesive , Below carpet to the floor	Longer term	No action required
Block F	Gnd Floor	FGF007 It Server	Black tiles with adhesive , To the floor	Longer term	No action required
Block F	Gnd Floor	FGF008 Store	Brown tiles with adhesive , To the floor	Longer term	No action required

Building	Floor	Location (room)	Description and position	Risk Priority	Recommendations
Block F	Gnd Floor	FGF011 Boiler Room	Flash suppressors , Within electric unit above suspended ceiling	Longer term	No action required
Block F	Gnd Floor	FGF011 Boiler Room	Black tiles with adhesive , Below screed to the floor	Longer term	No action required
Block F	Gnd Floor	FGF013 Chair Store	Brown tiles with adhesive, Below carpet/vinyl & modern screed to the floor	Longer term	No action required
Block F	Gnd Floor	FGF015 Office	Brown tiles with adhesive, Below carpet/vinyl & modern screed to the floor	Longer term	No action required
Block F	Gnd Floor	FGF015 Office	Infill panels , Above suspended ceiling above windows	Longer term	No action required
Block G	Gnd Floor	GGF097 Lobby/Stairs	Adhesive residue , Below carpet to the floor	Longer term	No action required
Block G	Gnd Floor	GGF098 Play Area	Adhesive residue , Below carpet to the floor	Longer term	No action required
Block G	Roof Void	001 Loft	Panels , To surround & lid of metal water tank	Longer term	No action required

## INACCESSIBLE LOCATIONS - Presumed to contain asbestos materials.

Building	Floor	Location (room)	Description	Comments
Block A	External	001 External	No access to high levels.	due to excessive height.
Block A	Z-Sub Level 1	B0001 Boiler	Inaccessible	No access as

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		Housing		entry to room is sealed off with asbestos warning labels. Asbestos presumed to still remain in situ.
Block A	Z-Sub Level 1	B0003 Boiler Housing-Lower Basement	No access into presumed inspection chamber for chimney. Warning labels present, asbestos presumed to remain within.	No Access
Block A	Gnd Floor	AGF060 Hall	No access to ceiling as excessive height, greater than 5m. Scaffolding required.	No Access
Block A	Gnd Floor	AGF111 Dumb Waiter	Inaccessible	Entry to dumb waiter has been sealed off.
Block A	Gnd Floor	AGF180 Stage	No access to ceiling as excessive height, over 5m.	No Access
Block A	Gnd Floor	AGF181 Classroom	No access to high level areas around skylight. Excessive height, over 5m.	No Access
Block A	1st Floor	AF1047 Corridor	No access into dumb waiter as entrance has been sealed shut	No Access

Building	Floor	Location (room)	Description	Comments
Block S	Gnd Floor	SGF001 CNE Substation	Inaccessible	Premises do not hold keys to access.

Building:	Floor:	Areas containing asbestos:	Inaccessible locations	Sample point containing asbestos	Sample point not containing asbestos
Block A	External			Ref No. (e.g.,012)	Ref No. (e.g.,024)

Building:	Floor:	Areas containing asbestos:	Inaccessible locations	Sample point containing asbestos	Sample point not containing asbestos
Block A	Z-Sub Level 1			Ref No. (e.g.,012)	Ref No. (e.g.,024)

B0003 - Boiler Housing - Flash suppressors now removed



Building:	Floor:	Areas containing asbestos:	Inaccessible locations	Sample point containing asbestos	Sample point not containing asbestos
Block A	2nd Floor			Ref No. (e.g.,012)	Ref No. (e.g.,024)
<p>AF2018 - Floor Tiles &amp; Skirting Board            AF2024 - Stairs/Landing - Floor Tiles &amp; Skirting Board            AF2014 - Adhesive Residue            AF2009 - Lobby - Floor Tiles &amp; Skirting Board            AF2008 - Gaskets &amp; Floor Tiles            AF2020 - Stairs/Landing - Floor Tiles &amp; Skirting Board</p> <p>AF2019 - Store(Dumb Waiter) - Brake Shoes &amp; Flash Suppressors            AF2003 - Store - Panels, Arc Panels, Resin Backing Plates, Flash Suppressors &amp; Floor Tiles            AF2005 - Store - Floor Tiles</p>					

Building:	Floor:	Areas containing asbestos:	Inaccessible locations	Sample point containing asbestos	Sample point not containing asbestos
Block C	Ground Floor			Ref No. (e.g.,012)	Ref No. (e.g.,024)

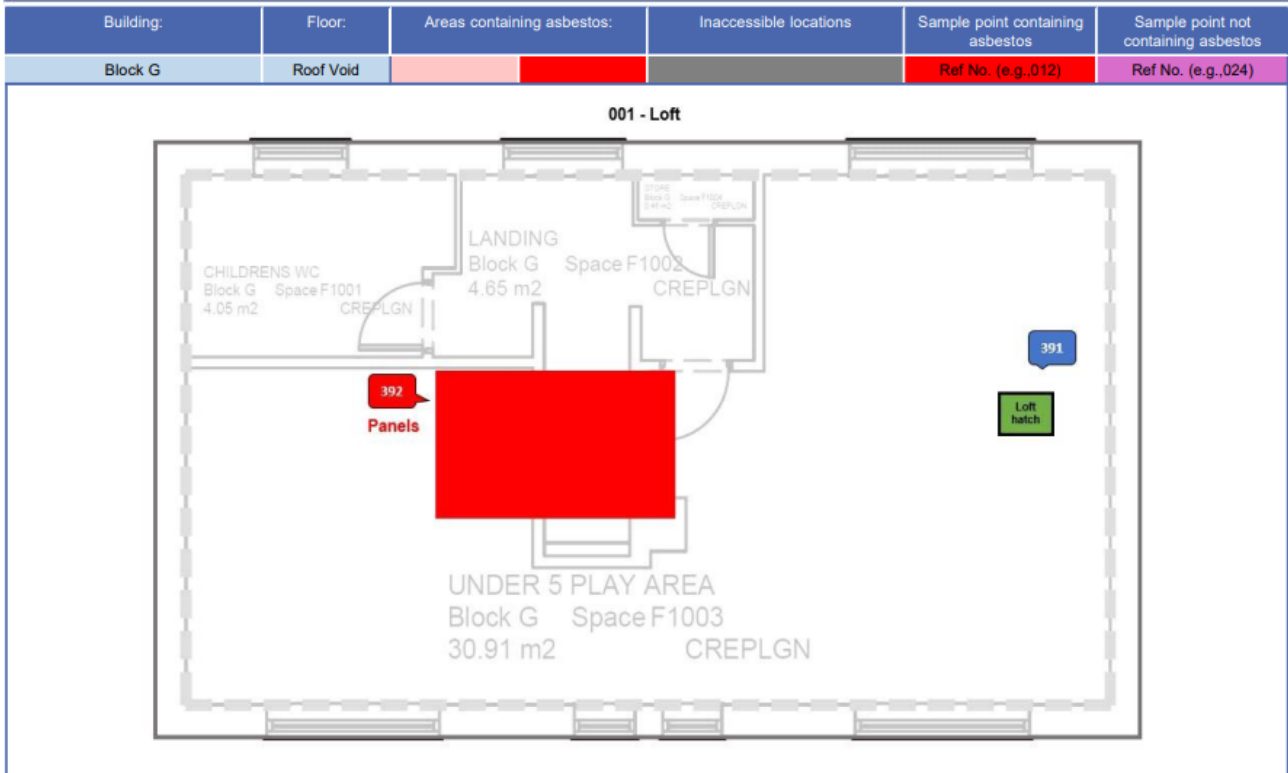
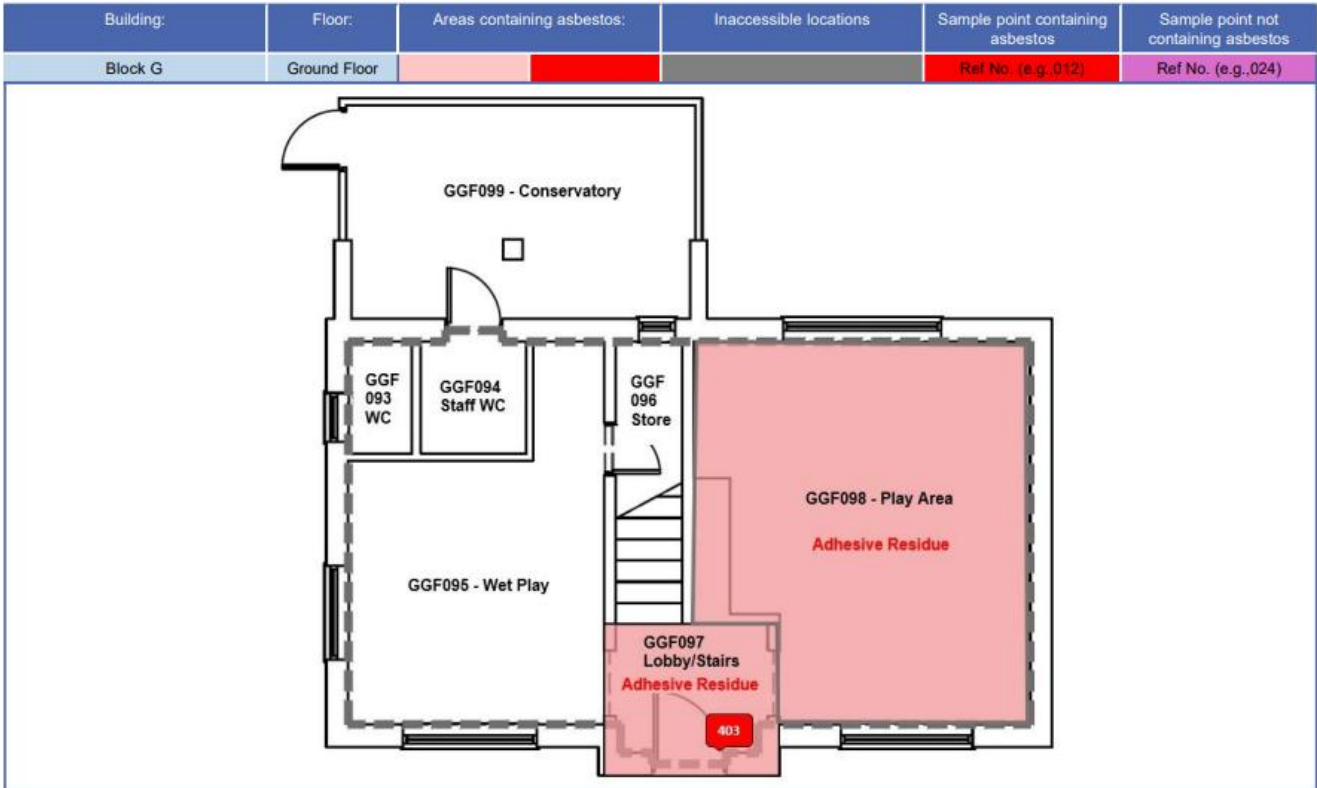
Building:	Floor:	Areas containing asbestos:	Inaccessible locations	Sample point containing asbestos	Sample point not containing asbestos
Block E	Ground Floor			Ref No. (e.g.,012)	Ref No. (e.g.,024)

Building:	Floor:	Areas containing asbestos:	Inaccessible locations	Sample point containing asbestos	Sample point not containing asbestos
Block F	Ground Floor			Ref No. (e.g.,012)	Ref No. (e.g.,024)

FGF008 - Store - Floor Tiles  
 FGF011 - Boiler Room - Flash Suppressors & Floor Tiles  
 FGF001 - Floor Tiles  
 FGF007 - It Server - Floor Tiles  
 FGF006 - Cleaners Cupboard - Floor Tiles









## **INACCESSIBLE AREAS**

Due to the limitations of the management survey available, there are a significant number of areas within the school/academy that may not have been accessed. It must be presumed that these areas contain ACMs until confirmed otherwise by the undertaking of a more detailed refurbishment and demolition survey.

Areas include but are not exclusively:

- Beneath solid/wooden floors
- Through or behind any suspected asbestos containing materials
- Within electrical boxes, installations
- Live machinery/plant/boilers
- Above suspended ceilings
- In any rooms/areas not accessed as part of the surveys held.

Prior to any works being undertaken on or in these areas, a further survey will be arranged.

## Appendix 2

A copy of this inspection record will be completed via Microsoft forms and Every 6 months. Please review this location for evidence.

## Appendix 3

### XXXXX School Asbestos Permit to Work

#### Contractor Details:

<b>Name:</b>	<b>Company Address:</b>
<b>Company Name:</b>	
<b>Type of works being carried out:</b>	
<b>Area works being carried out in:</b>	

**Prior to commencing any work, the asbestos register must be consulted.**

#### Please Circle Yes or No to the following questions:

1. Has the register been consulted? (If yes, go to section 2. If No, please consult the register)	Yes	No
2. Are asbestos materials present in the area? (If yes, go to section 3. If No, please sign the permit to work)	Yes	No
3. Are the asbestos materials clearly identified and been pointed out to you by a member of school staff? (If yes, go to section 4. If No, identify materials and go to section 4.)	Yes	No
4. Are asbestos materials in a good condition? (If yes, go to section 5. If No, Property support contractor Immediately)	Yes	No
5. Are the asbestos materials likely to be disturbed during the works? (If yes, go to section 6 If No, please sign permit to work)	Yes	No
6. Please confirm that the works have been agreed by the Academy, relevant refurbishment surveys have been completed, and the works are being undertaken by appropriately trained and competent contractors using approved methods, under appropriately controlled conditions. (If yes, attach methodology statements, if No works must not commence and Advice must be sought from an appropriately competent person)	Yes	No

#### Permission to Work:

<b>Date(s):</b>	<b>Times(s):</b>
School Duty Holder _____	Contractor name _____
Signed _____	Signed _____
Date _____	Date _____

#### Handover

Area checked following works to ensure no asbestos containing materials have been disturbed

School Duty Holder _____
Signed _____
Date _____

#### Useful Contact Numbers: